

Payment to be sent via Faster Payment Service same day transfer up to and including £100,000.00, if requested by 15:00. Charge: FREE. PLEASE COMPLETE IN BLOCK CAPITALS USING A BLACK PEN

Value Date (Date of transfer)	
Bank Name	
Name on Account	
Sort Code	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Account Number	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Reference on Payment (for the beneficiary)	
Amount (in figures)	£ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> . <input type="text"/> <input type="text"/>
Amount in Words	
Reason for withdrawal (if over £1,000)	

Name on HBS Account	
HBS Account Number	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>

Please accept this as my authority to transfer the amount stated via the Faster Payment Service from my Harpenden Building Society account. I confirm that I have read the Society's Faster Payment Terms and Conditions overleaf and understand that if any of the details on this form are incorrect the payment will be cancelled and I will be required to complete a new form. I understand if there are any discrepancies, incorrect details or errors on the form my request will be cancelled and I will be required to complete a new form.

Authorised signatory 1	
Authorised signatory 2	

FOR OFFICE USE ONLY

Branch/MST

Signature Check	<input type="text"/>	Account Debited	<input type="text"/>	Closure?	<input type="text"/> Y <input type="text"/> N
Notice Given?	<input type="text"/> Y <input type="text"/> N <input type="text"/> NA	Originating Source	<input type="text"/>		

MST initial boxes to confirm

HSBC input/uploaded	<input type="text"/>	Authorised by	<input type="text"/>	Processed	<input type="text"/> Y <input type="text"/> N
---------------------	----------------------	---------------	----------------------	-----------	-----------------------------------------------

Faster Payments Terms & Conditions

To ensure that your Faster Payment request is processed in a timely manner, please ensure that you complete this form using a black pen in block capitals.

Our staff are not permitted to complete this form on your behalf, unless in exceptional circumstances.

We will require your passbook in order to process your request.

If there are any discrepancies, incorrect details or errors on the form, your request will be cancelled and you will be required to complete a new form.

Faster Payment Facts

The Faster Payments Service (FPS) is an automated payment system for electronic sterling payments in the UK.

Faster payments will only be sent to a nominated UK Bank/Building Society account in your name. You are able to set up multiple nominated UK Bank/Building Society accounts, provided you are named on those accounts and can evidence this when setting up the payment by providing a copy of a current bank account statement, debit card or cheque/paying in book which shows the account number, sort code and name of the account.

Faster Payments could take up to 24 hours to reach your account. Please note that our cut off time is 3pm for Faster Payments, any payment requests made after this time will be processed on the next working day.

There is no guarantee that a payment sent through the FPS will be received into your account on the same day. If the funds must be in your account on the same day, it is advisable to send the payment as a CHAPS (subject to a charge of £15).

Once your request has been actioned and the funds have been sent via FPS, you are unable to stop or recall the funds. If the details you have entered onto the form were incorrect and the payment has been sent, we are unable to recall the funds. You will need to apply directly to the recipient for a refund as the funds will have already been credited to their account.

Contact details

If you have any questions please feel free to contact your local branch, or Member Services at Head Office on 01582 765411 or email them at enquiries@harpendenbs.co.uk