

Business Account Change of Customer Details Form

1. About your organisation

Account Name:

Account(s) affected by the change

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

If you have more accounts to list, please mark this box with an X, and list them on the reverse of this form.

2. Change of address

Previous address and/or contact details (complete where relevant)

Property Number / Name	Home number
Street	
Town	
County	Postcode
Email address	
Landline number	

Your new details

Effective date of new address	
Property Number / Name	Home number
Street	
Town	
County	Postcode
Email address	
Landline number	

3. Change of Account Name

PLEASE NOTE, we may require sight of the documentation evidencing the new account name to check against Companies House.

Your new account details

Name of organisation	
Type of organisation	<input type="checkbox"/> Limited <input type="checkbox"/> LLP <input type="checkbox"/> Partnership
Registration number (if Ltd or LLP)	
Main telephone number	
Website	
What does your organisation do?	

PLEASE TURN OVER

4. Change of Nominated Account

Please provide us a recent bank statement from your nominated account.

Please arrange for the interest on my/our* above mentioned account to be paid into the following:

*Delete where applicable

Bank name		
Sort code		Account number
Account name		
Bank address		

5. Your confirmation

Please sign	
Please print name	
Date	

NEXT STEPS

- Send your completed application to us by post at: Harpenden Building Society, Mardall House, 9-11 Vaughan Road, Harpenden AL5 4HU OR by email to specialistaccounts@harpendenbs.co.uk.
- Or you can leave your completed application form with any members of our Team in any of our branches.
- We will contact you (and any other authorised users) within two business days on receipt of your application.
- If you need any support completing this application please contact the team on 01582 765411 Monday-Friday 9am-5pm, excluding bank holidays.
- Further information can be found on our website at www.harpendenbs.co.uk.

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Our Business Savings FAQs

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Useful documents to help
manage your business account

Visit harpendenbs.co.uk/business-savings-usefuldocs



Office use only

Date received

Signatures verified

Documentation checked

CIN

Date changed

Staff initial