

Section 4: Probate Fees

I, am the named Executor/ Personal Representative and I confirm & agree;

- I am legally entitled to administer the estate of the late customer, and in the instance that there are other Executors/Personal Representatives entitled to administer the estate, I have their consent to request funds from the account(s) for inheritance tax costs,
- To indemnify Harpenden Building Society against any loss, claim, damages or expenses which may arise as a consequence of them acting on my instruction.

The cost to be paid for the probate fees is £

Please mark ✓ in the appropriate box below to detail how you wish for the probate fees to be paid,,

Probate should be paid by cheque, made payable to;

OR

The funds should be transferred by Faster Payment to the below account

Bank	
Account Name	
Sort Code	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Account Number	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Ref/Roll Number	

We will require sight of the original invoice for probate prior to any payment being made.

I do solemnly and sincerely declare that I am the Personal Representative/ Executor and am entitled to request this payment from the late customers account(s).

Signature of Personal Representative/Executor PLEASE SIGN WITHIN THIS BOX	DATE Please write INSIDE the box
PLEASE PRINT NAME	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>

Date received	Date sent to MST	Staff initial
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MEMBER SERVICES USE ONLY

Date received	Documentation attached	Signature verified
Actioned by	Date actioned	

Guidance for completing this form

Section	Details	✓
Section 1	This section will capture to details of the late customer, please state all known accounts of the customer.	
Section 2	This section is the indemnity required to in order to pay any funeral expenses. Please clearly state how you wish for the payment to be made.	
Section 3	This section is the indemnity required in order to pay any inheritance tax. Please clearly state how you wish for the payment to be made.	
Section 4	This section is the indemnity required in order to pay for any probate fees. Please clearly state how you wish for the payment to be made.	

If you require any assistance completing this form, please contact our Savings Team on 01582 765411 or email them at memberservices@harpendenbs.co.uk.

Once this form is completed please forward it to our Savings Team using the enclosed prepaid envelope or using our freepost address;

Harpenden Building Society
FREEPOST
SB165
14 Station Road
Harpenden
Hertfordshire
AL5 4BR

Contact us by post • phone • online • in branch
harpendenbs.co.uk

Harpenden

52 High Street,
Harpenden,
Hertfordshire
AL5 2SP

Radlett

341 Watling Street
Radlett
Hertfordshire
WD7 7LB

Leighton Buzzard

22 Market Square
Leighton Buzzard
Bedfordshire
LU7 1HE

Head Office: Mardall House, 9-11 Vaughan Road, Harpenden, Hertfordshire AL5 4HU
Tel: 01582 765411 Email: enquiries@harpendenbs.co.uk



Supporting our local communities to create a better future

Harpenden Building Society is authorised for investments by Trustees and is a member of the Building Societies Association. Authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and Prudential Regulation Authority. Firm reference number: 157260.